***I N T R O D U C T I O N (C V)***

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Native : Native of Hindi spoken area. Brought up in India’s Hindi

Spoken belt. Did my 10+2 from a village in Haryana, 100% Hindi spoken area.

Skype : ICBansal53

Daily Output : 3000 to 3500 Words per day (depends upon text etc)

Motto : **Reliable Quality & Commitment.**

Services available : Translation, Transcreption, Proof Reading, subtitling & editing (mainly).

Rate : Lowest & moderate

**Minimum** 10 US$..

Experience : **Translation Experience (English< > Hindi) of more**

**than 33 years. Retired from Punjab National Bank (A Govt of India Undertaking).**

Qualification : - 10+2 with Physics, Chemistry in **English Medium**.

* Graduate with Hindi, English, Economics & Pol. Science subjects **(Hindi Medium)** from Delhi University, Delhi.
* Post Graduate in Hindi from Delhi University, Delhi with **Translation (Eng< > Hindi), Proof Reading, Editing & journalism as special subjects.**
* Post Graduate in Economics from HP University, Shimla **(English Medium).**
* Diploma in Translation (Eng<>Hindi) from BVB, New Delhi.
* Certificate in English< >Hindi translation from Delhi University, Delhi.
* Certified member of Indian Institute of Bankers & Finance, Mumbai.
* CAIIB from Indian Institute of Bankers & Finance, Mumbai.
* Diploma in Hindi from of Indian Institute of Bankers & Finance, Mumbai.
* Certificate in Punjabi Language from Punjab University, Chandigarh (Punjab) India.

**Membership** : <http://www.proZ.com/profile/1788767>

ICBansal.translatorscafe.com

**On panell** : Central translation Bureau, Govt of India, HRDD, New Delhi since April, 2013.

: Central Board of Secondary Education, HRDD, Govt of India, New Delhi, since May, 2013

: Central Hindi Directorate, Govt of India, HRDD, New Delhi since April, 2013.

: Ministry of Labour, DGE&T, Govt of India, New Delhi Since

April, 2014.

: Taxmann Publishers (pvt) India Ltd since Nov. 2014.

**Translation Work** : - Hindi Translation of JAIIB Book on Accounting, Finance &

banking operations, published by Taxmann Pub. Pvt Ltd, India (**1,01,106 words** translated in Dec.2014).

- Translated **different documents (2,68,000 words)** for

Ministry of Labour (DGE&T) since April 2014 to Dec. 2014.

- Translated about **87,000** words for **Central Board of**

**Secondary Education, New Delhi in 2**014.

* Translated 09 documents from **Punjabi to English (5297 words).**
* **Translated Mannuals of Rubber production Board, NTPC, NMDFC, ITBP through CTB, Delhi.**
* Book on Economics published by Summer Brother’s

Delhi –**translated** in Hindi in 1978.

* Micro Economics, Macro Economics & Rural Economics prepared by **Indian Institute of Banker’s & Finance f**or CAIIB aspirants-**translated** in Hindi in 1998.
* **Vetting of Hindi translation** of Inspection related manual (2390 Page) prepared by PNB – in 2002-03.
* **Banc mate** (a bilingual software book prepared by PNB) - **translated** in Hindi in 2004.
* Handbook on RTGS prepared by PNB –**translated** in Hind in 2004.
* Handbook on **Government Business** prepared by PNB **– translated** in Hindi in 2004.
* 3 Handbooks on **IT & CBS** prepared by PNB - **translated** in Hindi in 2005.
* **Hindi translation** of manual on **Credit & Risk related Issues** (798 Page) prepared by PNB in 2006-07in 2008.
* Hindi Translation of Manual on **Industrial Sickness & Rehabilitation** prepared by PNB in 2006-07.
* **Vetting of Hindi Translation** **of PNB website** related 3400 pages on **CBS & IT** prepared **by Infosys** in 2008-09.
* **Hindi translation of Manuals for Rubber production Board, NMDFC, NTPC & CRPF.**

**EXTRA** :Sir, **I am a member of Anuvadbhart**i, a group of 5-6 retired Hindi Officers/Senior

Translators from different PSU Banks/ Departments etc. doing English< > Hindi &

Punjabi < English translation with dedication, zeal, enthusiasm & up to the

satisfaction of our clients. **Before completing the job**, we **process the job in**

**three stages (translation, Vetting & final including proof reading).**

Dear Sir, **always, looking for long relationship**.

Waiting for your reply.

Thank you for your visit on these pages.

**(I C Bansal)**