



**Summer 2008**      **University of Michigan**      **Ann Arbor, MI**  
Latin Tutor

- Held daily office hours for athletes taking Latin 101
- Wrote assignments for Latin 101
- Graded papers for Latin 101
- Tutored students in Latin 504

**Fall 2005-Summer 2006**      **Ann Arbor, MI**  
Private Latin Tutor

- Taught beginning Latin to a homeschooling family

**PROFESSIONAL  
MEMBERSHIPS**

American Translators Association (ATA)  
Linguistic Society of America (LSA)  
Michigan Translators/Interpreters Network (MiTiN)

**TECHNOLOGY**

**Software**

- Adobe Acrobat
- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- OmegaT
- *I am willing to acquire additional software by client request.*

**Hardware**

- PC and laptop (Windows XP)
- Hewlett-Packard All-In-One (printer, scanner, copier)
- High-speed internet connection
- Fax capability